

Frequently Asked Questions

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<http://polser.lisd.net> [facebook.com/polseres](https://www.facebook.com/polseres) Twitter #PolserProud

What are the school hours?

- LISD elementary school hours are 7:45am-2:55pm, doors open at 7:15
- PK AM 7:45-10:50, PK PM 11:50-2:55
- Early release K-5 11:45
- PreK early release AM 7:45-9:45, PM 9:45-11:45

What do I do for tardies, absences, early pick up or changes in how a student gets home?

- Tardy - Students are tardy if they are not through the front security doors by the 7:45 tardy bell.
- Early pick-up - If you wish to pick up your child early, please arrive by 2:30. We cannot hold students in the office prior to parent arrival. Written consent must be provided for someone other than the parent listed in Skyward to pick up early.
- Absence - Contact our attendance clerk at (469) 713-5978 or polser@lisd.net before 9:00 on the day of the absence if possible. Send any medical notes with your child when he/she returns.
- Planned absence (not including medical)- Requests for discretionary absence must be requested in writing one week in advance for approval by the principal. Forms may be obtained from the attendance clerk.
- Change in how a student gets home - You must call the office by 2:00 or send a note with your student; otherwise each student will go home the way you indicated at orientation.

What is the breakfast and lunch schedule?

- Breakfast is \$1.30 and served from 7:20-7:40
- Lunch is \$2.55 and served:
10:50 – 11:20 Kinder 10:55-11:25 First 11:25-11:55 Second
12:00 – 12:30 Third 12:30-1:00 Fourth 1:00-1:30 Fifth
PK – times will vary depending on the class. Please contact the teacher.

Can I come up to school to eat with my child?

- Yes! You must provide a valid Driver's License to receive a visitor's badge.
- PK students are allowed visitors on designated days only. Please check with the teacher.
- You may not eat with or provide food for other children.
- Cell phone use is not permitted anywhere in the school, including the cafeteria.
- Only adults listed in Skyward or on the lunch visitor sheet may stay to eat lunch.

Can I bring treats for my child's birthday?

- Yes! You may send store bought snacks. They will be distributed at the end of the day. We also do not allow goodie bags, balloons or toys for distribution.

When can I call or come visit with my child's teacher?

- We will not interrupt instructional time for teachers to take phone calls. All teachers have a conference time where they can either return your call or schedule a conference.
- You may request a conference with teachers at any time. Teachers are required to extend an invitation to conference once in the fall and again during the second semester.

What do I do if my child forgets an item needed for school?

- You may drop off a forgotten lunch, homework or needed item in the office. We will put it in the "Responsibility Cubby" for students to pick up. Our office staff will not interrupt the classroom during instructional time to deliver items or messages.

How can I volunteer to help out at Polser Elementary?

- LISD requires each volunteer for on-site and field trip visits to complete a Volunteer Background check at www.lisd.net. - resources - parents - volunteer background check
Allow 2-3 weeks to receive approval.